

SBCA Summer Camp Enrollment Agreement

Age Requirements

Campers must be 2 years old by March 1st to attend camp – 2nd grade completed.

Registration

Registration is accepted on a first-come, first-serve basis until the maximum number of campers is reached or until April 30. Fees are non-refundable and should be paid via Brightwheel within 48 hours of receiving confirmation of enrollment. **Fees are non-refundable** unless we do not have enough campers to have a class then the full amount will be refunded. No refunds will be given to campers that are not able to attend. Should a class fill, you will be notified and given the option to be on a waiting list. Children added to a wait list are not guaranteed enrollment. All families must agree to the Summer Camp Agreement and understand that no refunds will be issued should your child be unable to attend.

Communication

On-going communication between staff, parents and campers is critical to your child achieving a successful and fun experience at camp. If at any time you need to share information, concerns or compliments, we encourage you to speak with a staff member. To contact your child during camp hours, please call 770.702-8054. Our doors will be kept locked during camp so you must call for entry. It is best to make arrangements in advance for early pick-ups. We only use the back entrance of M for summer camp.

Code of Conduct

To ensure a quality experience, we ask all staff and campers to abide by the following code of conduct:

- *Respect others' privacy and safety.
- *Physical or verbal abuse of any kind will not be tolerated.
- *Treat public and private property and equipment with respect.
- *Camp rules shall be observed at all times.

We utilize positive reinforcement and a caring environment to encourage good behavior. Camp staff will promote proper behavior with clear guidelines and expectations. Inappropriate behavior by a camper will be addressed in a sensitive manner, and the camper will be redirected towards proper behavior. If a behavior becomes so disruptive that it is unacceptable, the parent or guardian will be notified and the child may be asked to leave the program.

Camp Attire

Campers should dress for comfort and safety; and in clothing that may become stained. Campers should wear athletic shoes (no flip-flops). Campers are discouraged from wearing jewelry or bringing items of value. Please use your SBCA school bag or small backpack to send in diapers, wipes, change of clothes, water bottle and lunch. Please be sure everything is labeled w/ child's first and last name.

Lunch and Snacks

Campers are required to bring a lunch and water each day. Each camp group will attend a 30-minute, supervised lunch period. Neither refrigerators nor microwaves are available for campers to use. SBCA provides a themed "build your own" snack daily. Any camper with allergy concerns should also bring their own daily snack.

Drop Off / Pick Up Times

All campers must be dropped off on Monday-Thursday through carline between 8:45 -9:00am.

Campers must be picked up between 12:45pm and 1:00pm using carline. Any campers not picked up by 1:00 will be charged a late fee of \$1.00 per minute late. Please use carline number and SBCA tote bag for summer camp. New students will be issued a car line number and tote bag if needed the first day of camp.

Sign In/Sign Out Procedures

For safety reasons we will only use car line and will not allow visitors in buildings. Any changes in pick up must be submitted in writing through Brightwheel prior to 12:30pm.

Illness and Injury

If a camper becomes ill or injured at camp, our staff will contact a parent or guardian to pick him/her up. For the protection of all campers and staff, any child believed to have an infectious illness should not attend camp. We follow SBCA sick policy. We must stress that you keep your child home if he/she has any contagious illnesses. Camper should remain home if they have any of these symptoms: nausea, diarrhea, sore throat, rash, or skin eruptions. **Please make sure your child is symptom-free and fever free for twenty-four hours without fever reducing medication before allowing him/her to return to camp.** We will call you to come and pick up your child if we find he/she has a temperature over 100 degrees. Please notify us at once if your child has a contagious illness.

Should your child become sick or injured at school, you will be notified as soon as possible.

Notify us of any changes in phone numbers if you are planning to be out or away for the day. We need to be able to reach you if your child becomes sick or injured.

If your camper is injured at camp, our staff will take necessary measures to administer first aid or obtain medical care.

SBCA, Summit Baptist church and staff may not be held responsible for any injuries while student is attending summer camp.

Medication

We do not store or administer medication to campers.

Sun Protection

We will go outside daily, weather permitting. Please apply sunscreen before coming to camp!

Class size ratio:

2s-12 students-2 teachers

3s & up-16 students-2 teachers

We are happy to offer small class sizes to make this a great experience for your child(ren)!

Camp leaders are SBCA staff members and are background checked and CPR certified.

Sample Daily Schedule:

Opening Activity

Bathroom Break

Music/Movement

Craft

Snack/Stem Activity

Lunch

Playground Time

Movement Activity

SBCA is not a licensed child care facility. SBCA is exempt from state licensure requirements by the Georgia Department of Early Care and Learning.

By digitally signing in Brightwheel, I acknowledge that I have been informed and read thoroughly the SBCA Summer Camp Enrollment Agreement. I agree to the terms stated and have addressed any questions or concerns with the Director.